Check-list for Digital International Projects

How to get started

- **Discuss** the starting points and motivation of the project with the partner.
- Take the time to **familiarize** with **the staff** and **the premises** of your partner in person.
- **Be realistic** with plans and objectives. Keep it simple.
- Delve into the curriculum: Where does internationality fit in? What could be **enriching** – find the different ways to do the same thing!
- Plan your time! **Pay attention** to time zones, holidays and the organization of the school year.
- **Make concrete plans** for collaboration: Tools, activities, communication.
- **Involve your students** in planning!
- What kinds of support do students need? Is it better to let the students get to know each other freely or do they need some kind of structure?
- How about devices and IT support? **Students** in your organization might also **be able to help**.

While the project is on-going

- Students will **need space** to express themselves both individually and in teams.
- **Coming together is important!** Find time for online meetings.
- **Experiment ideas** and **change plans** when necessary.
- **Digital tools can be unpredictable**. Don't lose your head even if you lose your connection.

After the project

- Remember to **gather feedback** from the participants!
- **Reflection** is always worth the effort. Do it alone and with your colleagues who were involved.
- **Evaluation discussion** with the partner: what went well, what could be done in a different way, what didn't work.